



NATIONAL HOME MORTGAGE FINANCE CORPORATION

12 October 2017

To all prospective bidders:

Subject : Invitation to Submit Proposals for the Engagement of a Training Provider

The National Home Mortgage Finance Corporation (NHMFC) is inviting all interested parties to submit their proposal for the engagement of a training provider to design and conduct an in-house training program for *Executive Writing Skills*.


The Approved Budget for the Contract and the details of the work to be done are provided in the attached Terms of Reference. Interested parties may submit their proposal, along with other documentary requirements, to the address below on or before 18 October 2017 at 04:00 p.m.:

Attention : MS. RHODELYN D. SALAZAR
Human Resource Management Department
National Home Mortgage Finance Corporation
5th Floor Filomena Building III, Amorsolo Street,
Legaspi Village, Makati City

For further inquiries, please call Atty. Erika Kathryn F. Aguas or Mr. Redeemer Abonitalla of the Bids and Awards Committee (BAC) Secretariat at 893-15-01 locals 301 and 378, respectively.

Thank you.

Very truly yours,


ATTY. SIEGFRIED ERIC G. LAPASARAN
Chairperson

FILOMENA BUILDING III, 104 AMORSOLO ST., LEGASPI VILLAGE, MAKATI CITY
TELEPHONE NUMBER 893-1501