

NATIONAL HOME MORTGAGE FINANCE CORPORATION

TERMS OF REFERENCE

PURCHASE OF LAPTOP 2018

1. Background

The National Home Mortgage Finance Corporation (NHMFC) was created in 1977 by Presidential Decree No. 1267. It is mandated to increase the availability of affordable housing loans to finance the Filipino homebuyer's acquisition of housing units through the development and operation of a secondary market. As a primary secondary mortgage institution, NHMFC was mandated to operate a viable home mortgage market by purchasing mortgages originated by both private and public institutions that are within NHMFC's approved guidelines. These mortgages will be seasoned, pooled and securitized to recycle funds to provide liquidity for housing.

In compliance with Republic Act. No. 9184 known as "*Government Procurement Act*", NHMFC will be conducting a public bidding for the Purchase of IT Equipment Project.

2. Objective

This project aims to purchase the following hardware and software to be delivered and installed at NHMFC-Makati Head Office:

	Qty	Item Description
Hardware:		
a.)	36 Units	Laptop i5 with Operating System, latest MS Office(perpetual) & Anti-virus (perpetual)
Software:		
b.)	36 Lics.	Operating System
	36 Lics.	Latest MS Office (perpetual)
	36 Lics.	Anti-virus (perpetual)

3. Approved Budget for the Contract

The Approved Budget for the Contract (ABC) is **Three Million Six Hundred Thousand Pesos (Php 3,600,000.00)**, inclusive of all applicable taxes and will be sourced from corporate funds for CY 2018.

4. Technical Specifications

a) Thirty-Six (36) Units – LAPTOP i5

Particulars	Technical Specifications
Brand	Branded
Type	must be 1.25 kg in weight
Processor	At least Intel Core i5 Eight-Gen, (64 bit, at least up to 2.9 GHZ)
Display	At least 12.5" to 13" glossy widescreen display which support millions of colors/Retina Display
Webcam	720p HD Camera
Memory	At least 8GB
Storage	256 GB PCIe-based SSD
Audio	With internal Stereo speakers
Graphics	At least 2 GB Graphics Card, HDMI Audio and Video output
Battery	At least 3 CELL
Mouse	With USB Optical (wireless)
Operating System	With OS (included also in Item H)
Applications	With latest MS Office (included also in Item H)
Accessories	USB Ethernet Adapter USB-C Digital AV Multiport Adapter
Warranty	At least three (3) years warranty on parts and labor

b.) Software Licenses

Qty	Software
36	Operating System
36	Latest MS Office (Excel, Word, PowerPoint, etc. with Recovery CD) (perpetual)
36	Anti-virus (perpetual)

5. BIDDER'S SUPPORT SERVICES

5.1) Delivery

All items must be delivered within forty-five (45) working days upon receipt of purchase order.

5.2) Hardware Installation and Maintenance

5.2.1) Hardware Installation

The bidder is responsible for the installation of the products delivered at NHMFC – Makati Office in compliance with the technical requirements specified in the technical specifications of the Terms of Reference (TOR).

The bidder shall test the products and make sure that the hardware delivered shall support the existing application system of NHMFC. The Laptops shall also be used as work stations for the application systems being implemented by NHMFC. ***The NHMFC has the following: Oracle Server X5-2L (Application Server) running in Linux operating system; the domain and Microsoft Dynamic Server is IBM x 3650 M4 running in Microsoft Server 2012; the database server is Oracle Database Appliance X5-2 running in Red Hat Enterprise Linux Server release 6.7; and the database for Microsoft Dynamics is MS SQL while for Database Servers are Oracle 12/C and Oracle Application Cluster.; Document Content Management System(DCMS) database is DB2 running in Red Hat Enterprise Linux Server release 6.9 and the DCMS software is IBM-Filenet version 5.2.1***

5.2.2) Hardware Maintenance

During the warranty period the bidder is required to provide the following:

5.2.2.1) Response time of not more than one (1) day after receipt of call.

5.2.2.2) Mean Time to Repair (MTTR) of not more than two (2) days. In the event that repair exceeds two (2) days, the vendor must provide back-up and/or replacement unit during the warranty period.

5.3. Software Installation

The bidder shall install and configure the operating systems, and/or other related software.

5.4. Documentation

The bidder shall document (hard/soft copy) the hardware and software installation procedures and submit copies to NHMFC.

6. Payment Terms

The payment shall be done within thirty (30) working days after delivery and acceptance.

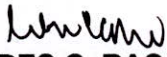
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