



REPUBLIC OF THE PHILIPPINES
 NATIONAL HOME MORTGAGE
 FINANCE CORPORATION
**5/F Filomena Building III, 104 Amorsolo St.,
 Legaspi Village, Makati City**

INVITATION TO BID

The National Home Mortgage Finance Corporation (NHMFC,), through its Bids and Awards Committee (BAC) invites all interested parties to apply for eligibility and to bid for the hereunder project:

Name of Project	Approved Budget for the Contract (Corporate Fund)	Requirement/Technical Specification	Non-Refundable Fee
Purchase of LAPTOP CY 2018	Php 3,600,000.00	Thirty Six (36) Units : Laptop i5 with Operating System, latest MS Office (perpetual)& Anti-virus (perpetual)	Php5,000.00
		Thirty Six (36) Licenses : Operating System	
		Thirty Six (36) Licenses : Latest MS Office (perpetual)	
		Thirty Six (36) Licenses : Anti-virus (perpetual)	
Php 3,600,000.00		TOTAL ABC	

The Approved Budget for the Contract (ABC) is inclusive of all applicable taxes. Bidders are required to submit bids for all units. Bids received in excess of the ABC for each unit shall be automatically rejected at bid opening.

Delivery of the items is required within forty five (45) working days upon receipt of Notice to Proceed. Bidders should have completed, within the past three (3) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an

eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

The Bidding will be conducted through open competitive bidding procedures using non-discretionary “**pass/fail**” criteria as specified in R.A. 9184 and its IRR, otherwise known as the Government Procurement Reform Act. Post-qualification of the lowest calculated bid shall be conducted.

All particulars relative to Eligibility Statement and Screening, Bid Security, Performance Security, Pre-Bid Conference, Evaluation of Bids, Post-Qualification and Award of Contract shall be governed by the pertinent provisions of R.A. 9184 otherwise known as “Government Procurement Reform Act” and its Implementing Rules and Regulation (IRR). The schedule of activities is listed, as follows:

Activity/ies	Schedule
Issuance of Bidding Documents/Terms of Reference (c/o BAC Secretariat)	05 – 26 December 2018 (8:30 a.m. – 4:30 p.m.)
Pre-Bid Conference (5thFloor NHMFC Board Room)	13 December 2018 (Wednesday) 1:00 p.m.
Submission and Opening of Eligibility, Technical and Financial Documents	26 December 2018 (Wednesday) 01:00 p.m.

A complete set of Bidding Documents may be acquired by interested Bidders on **05 – 26 December 2018** from the address stipulated above through our BAC Secretariat and upon payment of a non-refundable fee for the Bidding Documents.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and NHMFC at www.nhmfc.gov.ph, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

NHMFC reserves the right to accept or reject any Bid, to annul the bidding process and to reject all Bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or Bidders.

All prospective bidders shall have no pending or previous adversarial claim against NHMFC before any judicial or quasi-judicial body or any other tribunal or agency.

LOURDES C. BACANI
Chairperson, NHMFC
Bids and Awards Committee